



OPEN MEETING

**REPORT OF THE REGULAR MEETING OF UNITED LAGUNA WOODS MUTUAL
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Thursday, March 21, 2024 – 9:30 a.m.
Laguna Woods Village Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

REPORT

COMMITTEE MEMBERS PRESENT: Anthony Liberatore – Chair, Maggie Blackwell
(Alternate for Sue Quam), Ellen Leonard

COMMITTEE MEMBERS ABSENT: Sue Quam (Excused)

STAFF PRESENT: Bart Mejia – Maintenance & Construction Assistant
Director (In the Audience), Alan Grimshaw – Manor
Alterations Manager, David Rudge – Inspector II,
Josh Monroy – Manor Alterations Coordinator

1. Call Meeting to Order

Chair Liberatore called the meeting to order at 9:31 a.m.

2. Acknowledgment of Media

The meeting was broadcast on Granicus and Zoom. No media was present.

3. Approval of the Agenda

Hearing no objection, the agenda was approved by unanimous consent.

4. Approval of the Meeting Report for February 15, 2024

Hearing no objection, the meeting report was unanimously approved as written.

5. Chair's Remarks

Chair provided the United Architectural Control and Standards Committee purpose statement.

6. Member Comments - (*Items Not on the Agenda*)

None.

7. Division Manager Update

None.

8. Consent

Consent: All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

- a. Mr. Grimshaw discussed the number of mutual consents issued and completed over a five-month period.

9. Variance Requests

- a. 80-F: Variance to Install a Stair Lift

The variance was introduced by Mr. Rudge. Discussion ensued and staff answered questions from the committee. For this variance staff recommended approval.

Three members commented on the variance request and staff responded.

A motion was made to approve the variance as described. The motion was approved by unanimous consent.

10. Items for Discussion and Consideration

- a. Revision to Standard 22: Patio Slabs, Walkways and Pavers

A motion was made to recommend the United Board approve the revisions to Standard 22: Patio Slabs, Walkways and Pavers. Hearing no objection, the motion was approved by unanimous consent.

- b. Mutual Consent Process Presentation

11. Items for Future Agendas

- Revision to Standard 11: Doors; Exterior

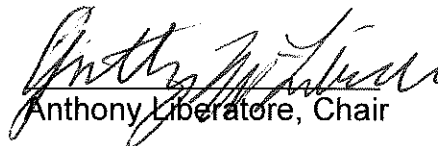
12. Committee Member Comments

- Director Leonard commented on the stair lift variance accommodation.
- Director Blackwell commented on the stair lift variance accommodation and the Manor Alterations flow charts.
- Chair Liberatore commented on the Manor Alterations flow charts and asked staff to consider practical verbiage for standard enforcement.

13. Date of Next Meeting: Thursday, April 18, 2024 at 9:30 a.m.

14. Adjournment

The meeting was adjourned at 10:10 a.m.



Anthony Liberatore, Chair